

Registration Form



Child's Full Name _____ Date of Birth _____

To be known as _____ Male/Female _____

Parent's Name(s) _____

Home Address _____

Postcode _____ Phone Number _____

Email _____

Contact Details for Parents during Hopscotch Sessions

Name _____ Name _____

Address _____ Address _____

Phone _____ Phone _____

Mobile _____ Mobile _____

Additional Emergency Contact

Name _____ Phone _____

Mobile _____

Relationship to child _____

Please give names of people authorised to collect your child from Hopscotch

GP's Name _____ Phone Number _____

Address _____

Additional Information

Does your child have any allergies? _____

Please give details _____

Has your child been immunised against diphtheria, measles, mumps, rubella,
whooping cough, polio, tetanus, HIBS? **Yes / No** Please circle

Any others _____

I would like my child to attend Hopscotch on

Monday Tuesday Wednesday Thursday am Thursday pm Friday (Please Circle)

Please give details of any medical information or special needs.

Are there any special requests about religious observance, food, clothing, health or other matters that we should be aware of at Hopscotch?

Is there any additional information that would help us to understand your child, e.g. brothers/sisters, special words, e.g. for the toilet, comforters, fears or anxieties.

Fees

The fee of £7.50 per session is to be paid at least weekly in advance, although you can pay monthly or for each half-term/term if you prefer. Fees can be paid by cash, cheque or direct bank transfer. Please ask for our bank details if you can pay this way. Fees are due for all sessions your child is booked for, including any sessions missed due to illness or holiday, etc. They are payable for 38 weeks per year. We require one month's notice of cancellation of your child's place. We allow a settling-in period of one month or 10 sessions, whichever is the shorter, during which one week's fees in lieu of notice will be needed should you cancel the place during that period.

Nursery Education Grant

Your child is eligible for a fully funded place, which is a free place, from the beginning of the term following their 3rd birthday, as long as they do not attend a Local Education Authority school. Funding can be shared with other Early Years providers. We claim this funding on your behalf and in order to do this we need to see your child's birth certificate and also know about any other day care your child is attending. This is in order to ensure that your child is not receiving more than their entitlement of 5 sessions per week; however it remains your choice and your responsibility to decide which providers claim the grant. Please ask if you are unsure about any of the details and about when your child qualifies for this.

Contractual Agreement

I agree to pay fees as outlined above. I understand it is my responsibility to ensure the manager of Hopscotch Playgroup is informed of any changes to the details given on this form.

Signed

Date

Please complete this form in full and return to: -

Lorraine Pointon

38 Sykefield Avenue

Leicester

LE3 0LB

Tel: 0116 254 8759

Mob: 07909 948 943

Please include your £5 deposit; this will be deducted from your first week's fees. Please make cheques payable to '**Hopscotch Playgroup Ltd.**' Thank you.

For office use:-

Birth certificate seen

Other day care attended

Signed:

Date: