



### Tapestry - On-line Learning Journeys

Dear Parents and Carers,

We use an online system of recording your child's learning whilst s/he is at Hopscotch.

Tapestry is a website which can be accessed on a computer or laptop, and also on any Apple or android device such as a tablet or smart phone. We have chosen this company because they are a secure and also exciting way of keeping track of your child's development during his/her time with us.

We can instantly upload photos, videos and observations of your children. You are then emailed to alert you that something new has been added to your child's Learning Journey and can log on and view what your child has been doing. You can also instantly add your own comments to entries, add your own photos and you can show your child's online file to members of the family who would not usually be able to attend Hopscotch.

The safeguarding of our children is very important to us. Everything that is added to Tapestry will be added on equipment belonging to Hopscotch and can only be viewed by our staff and also yourself, using your own log on. You will only have access to your child's own book and this cannot be seen by other parents. Also, it is important that you do not share photos or videos from your child's book on social media or through other online platforms. Any incidents where this confidentiality is broken will be dealt with very seriously and will result in your access to the system being withdrawn.

We have been using this system for several years and find parents like it too. On the back of this letter you will find some Frequently Asked Questions about the system. I would also like to signpost you to Tapestry's website where you will find lots of information and videos: <http://tapestryjournal.com>

Attached to this letter is a permission and information slip to allow us to set up a Tapestry account for your child. Please sign and return it to us. You will then be given your account details as soon as possible.

If you have any further questions please do not hesitate to speak to any of us.

Kind regards

Lorraine, Ruth, Lindsay and Caroline.

## **Frequently Asked Questions**

### **Why use an online system?**

Hand writing observations, printing out photos, cutting out and sticking all of these into a scrapbook is very time consuming. By taking photos and videos that can be instantly uploaded this increases the time that staff can spend with your children, supporting their learning.

We were also impressed with the way in which parents can instantly see what their child has been up to and can also share it with family members such as grandparents.

### **How do I get onto the system?**

We will set up an account for you and provide you with log on details.

Tapestry can be accessed online at: <http://tapestryjournal.com>

It is available as a free app from the Apple Store and also on android devices.

We ask you to provide us with an email address so that we can set you up a personal account. This will be a secure way of logging in, and you will only be able to see your own child's book.

### **I don't have a computer, laptop, tablet or smartphone. How can I access Tapestry?**

If you are unable to access the Internet on any device at home, then you will still be able to access your child's book at Hopscotch. Please give us a little notice and we can set up the laptop or one of the tablets for you to be able to see your child's account and support you to use it if needed.

### **I am not very confident with computers or the Internet. How can I access Tapestry?**

One of the reasons for us choosing Tapestry was ease of use. It is a very easy system to use, but should you have any problems, we will be happy to support you.

### **Why do you need my email address?**

Your email address is required in order to set you up with access to your child's account. It is to ensure security on the site and also so that we can email you when a new entry has been added for your child.

Tapestry - An On-line Learning Journey  
Permission Slip

Child's Name: \_\_\_\_\_

Please read and indicate your preferences:

- I do/ do not give permission for an online Tapestry Learning Journey to be created and maintained for my child.
- I do/ do not give permission for my child's photo to appear in any group photos used in Learning Journeys.
- I agree not to electronically share, by social media or other platforms, any part of my child's Learning Journey.

The email address I wish to use for my Tapestry account is:

\_\_\_\_\_

Please use \_\_\_\_\_  
(first and surname) as my username.

Parent/Carer signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please return this slip to us as soon as possible.